

2023

US Geological Survey Retirees

Hydrologic Technician Scholarship Application Package

In 2006, the Retirees of the U.S. Geological Survey (formerly named WRD Retirees) began an annual scholarship fund to help student interns complete the last year of a 2-year Hydrologic Technician Associates Degree. In 2018, the USGS Retirees' leadership team decided to expand the scholarship fund to also include aid for USGS Water Mission Area Hydrologic Technicians taking classes to meet the U.S. Office of Personnel Management minimal requirements to be eligible for conversion to Hydrologist. Priority will continue to be given to helping student interns complete the last year of a 2-year Hydrologic Technician Associates Degree.

Eligibility

- Individuals must be currently working for the U.S. Geological Survey and have at least 1-year experience with the U.S. Geological Survey.
- Individuals must be currently enrolled in an institution of higher learning or show that they have been accepted to start classes during the fall semester.
- An individual's field of study may be surface water, groundwater, water quality, or any other water-related project areas.

Scholarship Amounts

Scholarship amounts vary each award period and are based upon the number of qualifying candidates, the rankings of the candidates by the Retirees' Regional Representatives and then by the National Board Members, and available funds. To provide guidance in funding, in 2022 the Organization awarded \$9,689 to 6 USGS employees. A mentor, most likely the Retirees' Association State Representative, will be assigned to meet with or call the awardee or his/her supervisor periodically to check on progress and/or problems that may occur. The award is for upcoming tuition only. Awardees will be asked to send a copy of their school tuition to the Retirees' Treasurer, who will immediately send the awarded funds to the school. Details of where to send the school bill will be given to each awardee separately.

Application Process

1. Each applicant is asked to complete the applicant's section of the scholarship application.
2. After completing the applicant's section, the applicant forwards an electronic version of their responses to the appropriate USGS Retirees' Regional Representative for the state in which their Duty Station is located. It is preferred that the electronic version of their responses be readable by Microsoft Word. However, a PDF version is acceptable. The subject line of the email should read " **USGS Retiree Scholarship Application**". A list of states for each Regional Representative is part of the application packet.

2023
US Geological Survey Retirees
Hydrologic Technician Scholarship Application Package

3. The applicant's supervisor is asked to complete the supervisor's section of the application. The supervisor is asked to rate the applicant on a scale of 1-5 with 3 being fully satisfactory. Any rating of 5 will be accompanied by a justification for the rating.
4. The supervisor will forward an electronic copy of their responses to the appropriate USGS Retirees' Regional Representative for the state in which the applicant's Duty Station is located. It is preferred that the electronic version of their responses be readable by Microsoft Word. However, a PDF version is acceptable. The subject line of the email should read "**USGS Retiree Scholarship Application**". A list of Regional Representatives for each state is part of the application packet.

2022-2023 Due Dates for the Scholarship Process

- **November and January:** Request for applications letter is sent to the Regional Directors, Center Directors, Data Chiefs, and Field Office Chiefs by the Associate Director for Water.
- **February 15:** Completed applications returned to USGS Retirees' Regional Representatives. The attached list of States will show you where to send the application.
- **February 15 to March 15:** Each Retirees' Regional Representative will form a committee of at least 3 Retirees in their Region to review and rank the applicants. The Regional Representative should chair the committee.
- **March 15:** Each Retirees' Regional Representative will forward their top 2 applicants, along with all the paperwork to WRDRetirees2014@gmail.com .
- **March 15 to March 31:** Retirees' National Board Members will form a team of at least 3 retirees to review and rank the candidates submitted by the Retirees' Regional Representatives. The final awardees will be selected, funding amounts decided upon, and Retirees' Regional Representatives notified.
- **March 31 to April 30:** Retirees' Regional Representatives will inform the Center Director that an employee in their Center has been selected to receive an award. A congratulatory letter and the Awardee's Certificate will be sent to the Center Director or their designee by the Retirees' President. The Center Director will arrange for presentation of the award. An all-hands meeting would be the preferred venue if the timing permits. A picture of the awardee receiving the award should be sent to WRDRetirees2014@gmail.com. The Retiree's State Representative will attend the ceremony if possible.
- Treasurer will call each awardee to discuss the specifics of paying their next school bill.

2023
US Geological Survey Retirees
Hydrologic Technician Scholarship Application Package

Applicant's Section

Please include your name, date, duty station, phone and email at the top of each page containing your responses to the following questions. Duty Station is the state and office in which you are stationed with the U.S. Geological Survey.

Applicant's Name: _____ Date _____

Applicant's Duty Station: _____

Applicant's Phone Number: _____ Applicant's email: _____

Supervisor's Name: _____ Supervisor's Title: _____

Supervisor's Phone Number: _____ Supervisor's Email: _____

1. What College are you currently attending?
2. What courses are you taking or will be taking and what degree are you working towards?
3. How will these courses help your career and the USGS in the future?
4. When do you anticipate completing your education?
5. What is your funding request?
6. How long have you been with the USGS?
7. What are your current duties with the USGS (100 words or less)?
8. Why do you want to work or continue working for the USGS (100 words or less)?
9. What has been your best learning experience in a work-related task during your time with the USGS (100 words or less)?
10. Please furnish a copy of your most recent college transcript. This does not have to be an official copy but can be a copy of such a document. The college transcript is important information in the ranking process and needs to be submitted in a timely fashion as part of the package.

2023
US Geological Survey Retirees
Hydrologic Technician Scholarship Application Package

Supervisor's Section

Science Center Office: _____ Date _____

Supervisor's Name: _____ Title: _____

Supervisor's Phone Number _____ Supervisor's Email: _____

Applicant's Name: _____

Applicant's current position, grade level, and employment status: _____

Overview of Applicant's current duties (Include on a separate sheet if needed):

Please rate the applicant on a scale of 1 to 5 where 1 is the lowest rating and 5 is the highest rating. Please feel free to enter NOP (No Opportunity to Perform) if the applicant has not had an opportunity to demonstrate the ability referred to in a question.

A rating of 3 is considered fully satisfactory. Comments on any part of your rating are welcomed. If you wish to rate an applicant 5 you will need to justify that ranking with comments. A rating of 5 with no justification will be considered fully satisfactory during the candidate ranking process.

1. How dependable is the applicant? (1-not dependable, 5-very dependable) _____
2. How does the applicant respond to difficult, new, or unusual situations?
(1-does not respond, 5-excels) _____
3. Is the applicant a self-starter? (1-No, 5-Yes and brings others along) _____
4. Is the applicant a team player? (1-No, 5-Yes) _____
5. Has the applicant showed signs of leadership? (1-No, 5-Yes) _____
6. Would you hire this applicant again?
(1-No, 5-Yes and would strongly recommend to others) _____
7. Do you think this applicant will complete the required courses to become a hydrologic technician or hydrologist? (1-No, 5-Yes) _____

This question will not be used as part of the rating process:

Do you see the applicant staying with the USGS after completing their education?
(-No, -Yes) _____ (No or yes answer only)

2023
US Geological Survey Retirees
Hydrologic Technician Scholarship Application Package

U.S. Geological Survey Retirees' Regions and Regional Representatives

**Applications from the following states
should be submitted to:**

Norm Grannemann -
nggranne@gmail.com

Connecticut
Delaware
Illinois
Indiana
Kentucky
Maine
Maryland/District of Columbia
Massachusetts
Michigan
New Hampshire
New Jersey
New York
Ohio
Pennsylvania
Rhode Island
Vermont
Virginia
West Virginia
Wisconsin

**Applications from the following states
should be submitted to:**

Ed Martin - edmartin.ga@gmail.com

Alabama
Arkansas
Florida/Puerto Rico
Georgia
Louisiana
Mississippi
North Carolina
South Carolina
Tennessee

**Applications from the following states
should be submitted to:**

Bob Swanson swanie@gmail.com

Colorado
Iowa
Kansas
Minnesota
Missouri
Montana
Nebraska
New Mexico
North Dakota
Oklahoma
South Dakota
Texas
Wyoming

**Applications from the following states
should be submitted to:**

Pat Tucci ptucci@sprintmail.com

Alaska
Arizona
California
Hawaii
Idaho
Nevada
Oregon
Utah
Washington